**Committee Meeting**

**December 14, 2022**

**The Board of Commissioners for the Lafourche Basin Levee District met as a Committee of the Whole this day at its official domicile at 21380 Highway 20 in Vacherie, Louisiana. The public was invited to attend via Teleconference and at the LBLD office. The meeting was called to order by its President, Eric Matherne, at 6:00 P.M.**

**The following Commissioners were in attendance: Craig Carter, Assumption Parish; Larry Sorapuru, St. John the Baptist Parish; Eric Matherne, St. Charles Parish; Marlin Rogers, St. Charles Parish; Arthur J. Bosworth, IV, St. James Parish; Gary Watson, St. John the Baptist Parish; Russell Loupe, St. Charles Parish; James Jasmin, St. James Parish; Jeffery Henry, Ascension Parish and Kevin Hebert, St. Charles Parish. Donald Henry, Executive Director was present. Ivy Chauvin, Assistant Executive Director and Larry Buquoi, Attorney were absent.**

**Commissioner Arthur Bosworth made the motion to adopt the agenda. Commissioner Jeffrey Henry seconded his motion.** **President Matherne called for a roll call vote. Roll call vote thereon as follows:**

**YEAS:**

* **Michael McKinney, Sr.**
* **Arthur Bosworth IV**
* **Larry Sorapuru**
* **Russell Loupe**
* **Gary Watson**
* **Jeffery Henry**
* **Craig Carter**
* **James P. Jasmin**
* **Marlin Rogers**
* **Kevin Hebert**
* **Eric Matherne**

**NAYS: None**

**ABSENT: None**

**ABSTAINED: None**

**By a roll call vote of 11 yeas, 0 nay, 0 absent and 0 abstained. The motion passed by unanimous vote.**

**There were no comments from the audience on the agenda items.**

**Personnel Committee Report: Marlin Rogers, Chairman**

**Commissioner Rogers reported that the person holding the administrative assistant 2 position is no longer employed with Lafourche Basin Levee District. The person was still in the probationary stage at the time of departure. We will advertise to fill the Administrative Assistant 2 position sometime in the future.**

**Building Committee Report: Larry Sorapuru, Chairman**

**Commissioner Sorapuru reported that since the previous report dated November 9, 2022 The added work to install a culvert under LA 20 was completed. The exterior brick work is complete. The roof and metal wall sheeting are scheduled to arrive mid-January. Interior finishes such as tile work, flooring, lighting, ceiling system and electronics are in progress daily. The new building is scheduled to be complete by the end of January 2022. There are weekly site meetings with the Contractor to keep construction progress going smoothly. I have attached a progress schedule with Contract days, milestones and outstanding concerns, There have been some electrical issues with the existing building wiring and circuitry that will need to be resolved. We are working with the contractor and Administration to fix as cost effectively as possible.**

**Safety Committee Report: Arthur J. Bosworth, IV, Chairman**

**Commissioner Bosworth reported that there were no lost time accidents. The last safety meeting for the maintenance department was held on December 13, 2022. The meeting started at 6:00 am. Three topics were discussed. They were as follows:**

**Active shooter; emergency action plan ss11141e**

**De-escalation techniques ss1112ae**

**Fatigue in the workplace; employee version ss2034ae**

**The next safety meeting is scheduled for Monday, January 23, 2023 at 6:00 a.m.**

**The electrical wiring and connections in the shop will need to be addressed. After an electrician completed an inspection, several items will need to be addressed immediately for the safety of all our workers and assets.**

**Equipment Committee Report: Michael McKinney, Sr., Chairman**

**Commissioner McKinney reported that all of the district’s light and heavy-duty equipment is presently operational. All equipment is either located on their respective job sites or here at the maintenance shop.**

**Upper Barataria Project Committee Report: Eric Matherne, Chairman**

 **President Matherne reported that on the Sunset Project we are having a conference with JSRS tomorrow at 2:30 to go over with whatever they talked to CPRA. He continued to give an update and advised the rest of the Commissioners that once that meeting is done, he would give them a further update.**

 **There were no additional committee matters to discuss, Commissioner Russell Loupe moved to adjourn and was seconded by Commissioner Jeffery Henry.**

 **Executive Director**